

Please note that application form and copies of relevant documents once submitted will be the property of BBPL and shall not be returned at any subsequent date.

**BHUTAN BOARD PRODUCTS LIMITED
EMPLOYMENT APPLICATION FORM**

VACANCY APPLIED FOR: _____

PERSONAL DETAILS

Name: _____ Title: _____ Date of Birth: _____

Address:

Village: _____ Gewog: _____ Dzongkhag: _____

Telephone: _____ (Home) _____ (Mobile) _____ (Work)

Email: _____ Preferred contact: _____

Are you currently employed? Yes ☐ No ☐

Are you available to commence employment immediately? _____

If not, what is your current notice period? _____

EDUCATION

	Secondary School	College/ University	Post-graduate/ Professional
Name of Educational Institute			
Diploma/Degree/ Certificate received			
Honors received			
Specialized training skills/extra -curricular activities			

EMPLOYMENT EXPERIENCE

Please list your current/recent employer first

Employer:		Dates Employed	
Address:		From:	
Telephone No.:		To:	
Job Title:		Manager/Supervisor:	
Type of Business:		Reason for Leaving:	
Employer:		Dates Employed	
Address:		From:	
Telephone No.:		To:	
Job Title:		Manager/Supervisor:	
Type of Business:		Reason for Leaving:	

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- The information I have provided on this application is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume, or any other materials, or during interviews, can justify the refusal of employment, or if employed, the termination of employment.
 - Any offer of employment I may receive from BBPL is contingent upon my successful completion of the company's pre-employment screening process, including BBPL finding due diligence acceptable.
 - All of my present and former employers and those individuals I have listed as references may be requested to furnish information of my employment record, including work performance, abilities and other qualities pertinent to my qualifications for employment.
 - I agree to BBPL keeping this application on file for the purposes of considering my current application and in the event that future vacancies arise for which I may be suitable.

Signature:.....

Date:.....